



UNIVERSITY OF KELANIYA
DEPARTMENT OF ENGLISH LANGUAGE TEACHING (DELT)

Diploma in English for Professional Purposes

(DEPP) – 2020 [Batch 15]

(One year course conducted on Saturdays)

Course Content :

- Presentation Skills
- Communication Skills
- Interview Skills
- Grammar
- Letter Writing
- Report Writing

Eligibility Criteria :

- G.C.E. Advanced Level with **03 passes** & Ordinary Level with a **Credit pass or above** in English.
- Candidates will be selected on the basis of their performance at an Admission Test.

Duration : One Year

Course Fees : Rs.40,000/- (payable in two installments)
(1st installment: Rs.25,000/- and 2nd installment: Rs. 15,000/-)

How to apply :

Application forms can be obtained from the Department of English Language Teaching or can be downloaded from the University of Kelaniya website (<https://hu.kln.ac.lk/depts/delt/#>). The application fee of Rs. 750/- can be paid at any branch of the People's Bank to the credit of **A/C No. 055-1001-10667549**. Completed application (attached with the paying slip of application fee), with **certified copies** of the G.C.E (A/L) & G.C.E. (O/L) certificates must be submitted by hand or registered post to the Coordinator/DEPP, Department of English Language Teaching (DELT), University of Kelaniya.

Deadline for applications: 01st March, 2020

To:

Co-ordinator / Diploma in English for Professional Purposes
Dept. of English Language Teaching (DELT)
University of Kelaniya
Kelaniya.

Tel. 011-2903783

30/01/2020

**Faculty of Humanities
Department of English Language Teaching
(DELT)**

**DIPLOMA IN ENGLISH FOR PROFESSIONAL PURPOSES [DEPP] Course -2020
(Batch 15)**

Registration Form

1. Full Name (Rev. /Mr. / Mrs. /Miss) : (IN BLOCK LETTERS)

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2. Name with initials: (IN BLOCK LETTERS)

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3. Permanent Address:

4. Contact Number:

(i) Residence: _____ (ii) Mobile: _____

5. E-mail Address : _____

6. Date of Birth : _____

7. N.I.C. Number : _____

8. Gender : _____

9. Marital Status : _____

10. Educational Qualifications:

(i) G.C.E. (Ordinary Level)

(ii) G.C.E. (Advanced Level)

| <u>Subject</u> | <u>Grade</u> |
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| <u>Subject</u> | <u>Grade</u> |
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11. Other Qualifications:

12. Work Place: (if any)

(i) Address

(ii) Contact Number: _____

I hereby certify that the above mentioned information is true and correct to the best of my knowledge.

Date: _____

Signature of the applicant

N.B. Please attach the receipt of your payment (Rs. 750/-) with the Registration Form.



Application for the Diploma / Certificate Course Student

Identity Card

Full Name
 (In English Block Letters)

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Full Name
 (In Sinhala)

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Name with Initial
 (In English)
 (Rev./Mr./Mrs./Miss.)

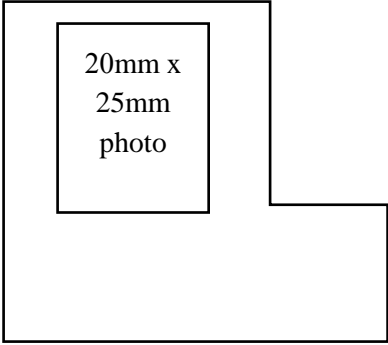
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N.I.C. No / Passport No

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Address (In English)

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Student Signature

මෙම කොටසෙහි 20mm x 25mm ප්‍රමාණයේ ඡායාරූපයක් අලවා “Student Signature” යන ස්ථානයේ තම නිවැරදි අත්සන පැහැදිලිව යෙදීමෙන් ඔබේ හැඳුනුම්පත නිවැරදිව ඉක්මනින් ලබාගත හැකිවේ. මෙම කොටස “SCAN” කරණ බැවින් සම්පූර්ණ කිරීම අනිවාර්යය වේ. මේ සමඟ ඔබගේ ඡායා හැඳුනුම්පතේ ඡායා පිටපතක් අමුණා එවීමද අනිවාර්යය වේ.

මෙම පත්‍රිකාව දේශන කටයුතු ආරම්භයේදී කාර්යයාලයට (DELT) ලැබීමට සලස්වන්න.