Department of English Language Teaching
DELT Course Units for the Bachelor's Honors Degree Programmes
offered by the Faculty of Computing andTechnology – 2020

Level	Course Code	Title of the Course	Departments Offered	Type
Level 01	DELT 13522	English for Computing & Technology	BICT BET BCS	C
Level 02	DELT 21512	English for the World	BICT BET BCS	C
	DELT 22552	English for Technology		C
Level 03	DELT 31512	Advanced Communication Skills for Professionals	BCS	C

*BICT - Information & Communication Technology

*BET – Engineering & Technology

*BCS – Computer Science

DELT Syllabuses for Honours Degrees
LEVEL I

Level:	Level I (ONE YEAR)		
Course Code:	DELT 13522		
Course Title:	English for Computing and Technology		
Credit Value:	2		
Pre requisite:	None		
Type:	Compulsory		
Hourly Breakdown:	**Theory**	**Practical**	**Independent Learning**
	30hrs (2 lecture hours X 15 weeks)	15hrs (Activities related to language skills development and assignments 1 hour X 15 weeks)	55hrs (Reading, listening & viewing, peer collaborative learning, LMS Forums 3-4 hours X 15 weeks)

Course Intended Learning Outcomes

At the completion of this course unit, students will be able to:

ILO 1: use appropriate language to discuss adapting to university environment and setting goals

ILO 2: use a range of functional language and discourse strategies to give and respond to opinions

ILO 3: respond to the gist and details of a range of academic and technical texts

ILO 4: demonstrate he ability to write official correspondence

ILO 5: use language proficiently in delivering a presentation on proposed projects

ILO 6: identify and respond to the gist and details of a range of academic and general purpose texts

ILO 7: construct an academic/expository paragraph with topic and supporting sentences for essays

ILO 8: listen to academic presentations and make notes while listening

ILO 9: demonstrate he ability to draft terms and conditions and memos

ILO 10: summarize academic texts

Course Content
Setting Goals
- Respond in polite conversation with a peer and a lecturer handling courtesy formulas on the topic of motivation
- **Make a video presentation on personal-branding 10%**
- Listen and take down notes based on an e-lecture
- Present the notes and conduct a class discussion
- Writing simple and compound sentences

Terminology for Studies
- Read and understand selected texts related to Computing and Technology
- Differentiate between terminology/ high frequency vocabulary related to Computing and Technology
- Use selected basic terminology related to Computing and Technology
- Practice the use of terminology glossaries/dictionaries
- **Writing complex sentences and practicing mechanics of writing 10%**

Technology and Environment
- Read and write summary on texts on environment and energy efficient products
- Synthesize information given in reading texts
- Process writing
- **Write a paragraph based on synthesized information 20%**

Note Taking Skills
- Identify different note taking techniques
- Apply note taking techniques to take notes while reading a text and listening to lectures
- Describing a graph /table etc. related to Computing and Technology
- **Listening Test on note taking 10%**

Academic Writing Style
- Demonstrate the understanding of plagiarism
- Use accurate citations and references using the APA 6th edition style
- **Quiz- 20%**

Ethics and Computers
- Read selected texts on ethical concerns and identify main idea/subordinating details
- Develop a thesis statement based on an opinion or argument
- Construct topic sentences and use transitions in making supporting details in writing
- Identify transition words used in writing
- **Writing an introduction to an opinion-based essay 10%**

Lab Reports
- Compile a lab report based on a given topic
- Practice the language of reports
- **Write a short report 10%**

Teaching/ Learning Methods:
Task-based language learning; student centered learning activities, presentations, discussions, documentary video and upload on LMS/Online platform

Assessment Strategy: Video upload on LMS/Online platform, Report, Summarizing, Quizzes, Writing and listening in class tests and take-home assignments.

Continuous Assessment 100%	Final Assessment		
Details: Sentence and mechanics of writing 20% Paragraph writing 20% Writing an introduction to opinion-based essay 10% Writing a short report 10% APA Quiz 20% Listening test 10% Video on personal branding 10%	Theory	Practical	Other

Recommended Reading:

Chicago and Springfield Hacker, D. & Sommers, N. (2012). *Rules for writers.* Bedford: St. Martin's.

Grussendorf, M. (2007) *English for presentations.*UK: Oxford University Press.

Hedge, T. (2005). *Writing.* UK: Oxford University Press.

Murphy, R. (2012). *English grammar in use: A self-study reference and practice book for intermediate learners of English.* Cambridge: Cambridge University Press.

Publication Manual of the American Psychological Association. (2002). Washington D.C.: American Psychological Association.

Swales, J.M. & Feak, C.B. (2004), *Academic writing for graduates students: Essential tasks and skills (Vol. I)*, Ann Arbor, MI: University of Michigan Press.

LEVEL II

Level:	Level II		
Course Code:	DELT 21512		
Course Title:	English for the World		
Credit Value:	2		
Pre requisite:	None		
Type:	Compulsory		
Hourly Breakdown	Theory	Practical	Independent Learning
	30hrs (2 lecture hours X 15 weeks)	15hrs (Activities related to language skills development and assignments 1 hour X 15 weeks)	55hrs (Reading, listening & viewing, peer collaborative learning, LMS Forums 3-4 hours X 15 weeks)

Course Intended Learning Outcomes

At the completion of this course unit, students will be able to:

ILO 1: compare and contrast (idiomatic and spelling) differences between American English and English in Britain

ILO 2: describe and practice phonological, morphological, and syntactic features of Sri Lankan English

ILO 3: discuss global issues and their impact on Sri Lanka

ILO 4: identify academic writing style and edit

ILO 5: debate/Discuss contemporary issues

ILO 6: use 'politically correct' language

ILO 7: comment on data and use related language appropriately

Course Content
World Englishes
- Discuss different views about different Englishes
- Identify spelling differences between American and British English
- Use idioms and expressions in meaningful sentences
- Listen to song about different views on English/ Watch video

Sri Lankan English
- Read texts on features of Sri Lankan English
- Make notes on standard and non-standard variety
- Paragraph writing with topic sentences
- Appreciate and alayse short story in Sri Lankan English
- **Write an appreciation of literature** and **character discussion– 20%**

Current Issues
- Discuss contemporary social issues
- Use reported speech in talking about current issues
- Express critical views on current issues
- **News report on an incident (report using a poster/PowerPoint – individual) 20%**

Inclusive Language
- Discuss the need for inclusivity in society based on Video clip
- Discuss issues related to using politically correct terminology
- Identify and use politically correct language in all types of sentences
- **Listening activity 10%**

Data Commentary
- Identify vocabulary related to graph descriptions
- Use tenses related to graph
- Identify the format of data commentary

Academic Writing Style
- Identify the use of nouns and verbs in academic language
- Practice nominalization
- Practice editing

Teaching/ Learning Methods:
Task-based language learning; presentations, discussions, role play, student presentations

Assessment Strategy:
Poster presentation, Listening, Essay, Individual news report, End of Semester Exam

Continuous Assessment 50%	Final Assessment 50%		
Details: Literary appreciation 10% Character description 10% Individual news report 20% Listening 10%	Theory	Practical	Other

Recommended Reading:
Gunesekera, M. (2005). *The Post-colonial identity of Sri Lankan English*. Colombo: Katha Publishers.

Heyer, S. (1996). *True stories in the news: A beginning reader* (3rd ed.). UK: Pearson Publishers.

Long, W. J. (2015). *English literature: Its history and its significance for the life of the English speaking word.* UK: Rupa Publisher.

Swales, J. M., & Feak, C. B. (2004). *Academic writing for graduate students: Essential tasks and skills* (Vol. 1). Ann Arbor: University of Michigan Press.

Thomson, A. J., & Martinet, A. V. (2010). *A practical English grammar.* Oxford: Oxford University Press.

Level:	Level II		
Course Code:	DELT 22552		
Course Title:	English for Technology		
Credit Value	2		
Pre requisite	None		
Type:	Compulsory		
Hourly Breakdown	Theory	Practical	Independent Learning
	30hrs (2 lecture hours X 15 weeks)	15hrs (Activities related to language skills development and assignments 1 hour X 15 weeks)	55hrs (Reading, listening & viewing, peer collaborative learning, LMS Forums 3-4 hours X 15 weeks)

Course Intended Learning Outcomes

At the end of the course unit, the students will be able to:

ILO 1: practice problem solving skills through activities

ILO 2: compile project proposals

ILO 3: develop planned and impromptu speeches and presentations

ILO 4: use persuasive language

ILO 5: formulate client profiles

ILO 6: analyse a case study

ILO 7: use marketing skills on marketing a product

Course Content

Problem solving

- Identify critical thinking and problem solving skills
- Use critical thinking and problem solving skills to address a variety of issues related to technology
- **Group Presentation on problem solving activity (Assignment 1 – 20%)**

Writing Project Proposals

- Identify different structures of project proposals
- Compare and contrast project proposals
- Practice the use of language in writing project proposals
- **Write a project proposal (Assignment 2 – 20%)**

Case Studies

- Discuss business case studies
- Point out strategies to address the issues related to a business case study
- **Write a response on a given case study (Assignment 3 - 20%)**

Meeting Clients

- Etiquette in the business place
- Writing client profiles
- Write a client profile based on given information **(Assignment 4 – 20%)**

Marketing a Product

- Identify rhetorical skills and persuasive speeches
- Practice delivering impromptu speeches
- **Impromptu speech on marketing a product (Assignment 5 – 20%)**

Teaching/ Learning Methods:

Lectures, Guest lectures, Task-based language learning

Assessment Strategy:

presentations, group assignments, writing tasks (project proposal and client profile)

Continuous Assessment 100%	Final Assessment		
	Theory	Practical	Other
Details: Problem solving activity 20% Project proposal (20%) Case study (20%) Impromptu speech (20%) Client profile (20%)			

Recommended Reading:

Bowden, J. (2006). *Writing a report, 9th edition.* How to Books Ltd.

Grussendorf, M. (2017). *English for presentations*. Oxford: Oxford University Press.

Mascull, B. (2018). *Business Vocabulary in Use: Intermediate; Self-study and classroom use*
        Cambridge: Cambridge University Press.

Richey, R. (2012). *English for customer care*. Oxford: Oxford University Press.

LEVEL III

Level	Level III
Course Code:	DELT 31512
Course Title:	Advanced Communication Skills for Professionals
Credit Value	2
Pre requisite	None
Type:	Compulsory

Hourly Breakdown	Theory	Practical	Independent Learning
	30hrs (2 lecture hours X 15 weeks)	15hrs (Activities related to language skills development and assignments 1 hour X 15 weeks)	55hrs (Reading, listening & viewing, peer collaborative learning, LMS Forums 3-4 hours X 15 weeks)

Course Intended Learning Outcomes:

At the completion of this course unit, students will be able to:

ILO1 : apply theories of business communication in real life situations

ILO 2: demonstrate knowledge on etiquette regarding language used in professional contexts

ILO 3: use strategies for active listening

ILO 4: use problem solving skills and critical thinking

ILO 4: formulate business correspondence in English and media correspondence

ILO 5: practice different types of presentations

Course Content

Communication Strategies

- Identify models of communication
- Analyze a situation according to a model

Handing the Media

- Formulating press releases
- Formulate good will and bad news messages
- **Write a press release (20%)**

Business Correspondence

- Editing of sentences and paragraphs
- Tone in writing
- Identify the structure of letters/memos/ emails
- Sentence types and transitions

Presentation Skills

- Recognize strategies of non-verbal communication
- Practice pronunciation
- Discuss organization of slides
- **Group presentation verbal and non-verbal communication at work (20%) Negotiation Skills**
- Discuss problem analysis
- Demonstrate ability to solve problems

Communicating across cultures

- Discuss dimensions of culture
- Dining and Telephone etiquette

Critical Thinking			
- De Bono's six thinking hats			
- Present an analysis of a problem using the model (10%)			

Teaching/ Learning Methods:
Lectures, Guest lectures, Task-based language learning

Assessment Strategy:
Speeches, Group Presentation, A press release, End of Semester Exam

Continuous Assessment 50%	Final Assessment 50%		
Details: Individual presentation (10%) Group presentation (20%) A press release (10%)	Theory	Practical	Other

Recommended Reading:

Guffey, M. E. & Loewy, D. *Business communication: Process and product* (9th ed.). US: Cengage
Learning.

Lesikar, R.V., Flatley, M.E., Rentz, K, Lentz, P. & Pande, N. (2016). *Business communication:
Connecting in s digital worl*d (13th ed). UK: McGrawHill Education.

MacLennan, J. (1999). *Effective business communication.* London: Prentice Hall

Munter, M. (2013). *Guide to managerial communication (10th ed.).* New Jersey: Pearson Education
Inc.

Thill, J.V. & Bovee, C. (2013). *Excellence in business communication* (10th ed.). New York:
Pearsons Education Inc.