

**CONNECT: An Intermediate Course in English
(CICE)**

Department of English Language Teaching (DELT)

Faculty of Humanities

University of Kelaniya

2024

Recommended by:

Faculty Board of Humanities No.301 held on 05.10.2016

Curriculum, Learning and Teaching Evaluation Committee No.2016/10 held on 20.10.2016

Title of Course: Connect: An Intermediate Course in English (CICE)

Aims of the Course: The aim is to prepare students to function in an English speaking environment.

Learning Outcomes:

On completion of this course, students will be able to:

1. Relate everyday experiences
2. Describe people and places
3. Explain simple procedures
4. Write short notices, emails, and invitations
5. Recall and restate memorable events
6. Make appropriate small talk and converse politely
7. Use basic language structures correctly
8. Discuss current affairs
9. Express opinions politely
10. Discuss simple literary texts

Admission Requirements: An 'S' pass in English at the General Certificate of Education (GCE) Ordinary Level.

Selection Procedure: An admission test(written)

Duration: Six months

Category: fee-levying short course

6 Compulsory course units

30 Credits

Key to grades:

A+	85-100
A	70-84
A-	65-69
B+	60-64
B	55-59
B-	50-54
C+	45-49
C	40-44
C-	35-39
D+	30-34
D	25-29
E	0-24
Ab	Absent

Grades below C (i.e.D & E) are considered failed grades.

Eligibility for the Certificate:

Candidates who have obtained a 'C' grade or higher for all the course units will be awarded the Certificate.

Merit Pass

A merit pass will be awarded if a student has obtained an average of 85% or above.

Policy on attendance in class and at examinations

Students must be present for 70% of the classes to qualify to sit the final examinations. Students are not allowed to re-sit examinations. If a student has been absent for an examination and received an 'incomplete', he or she may sit for that examination of the course the next academic year. In the event that the Connect course is discontinued for the next academic year, an examination will be held within 6 months of releasing the results.

Completion of the course

The course should be completed within one academic year. A candidate who has not completed the course (i.e. has an 'incomplete' for any examination) may complete the course within a period of three years in not more than three attempts.

Course Code	Course Unit
CICE 01515	Oral Communication
CICE 01525	Basic Business Communication
CICE 01535	Composition and Comprehension
CICE 01545	Current Affairs
CICE 01555	Functional Grammar
CICE 01565	Language through Literature

CICE 01515- Oral Communication

Aims of the Course: The aim is to enhance written and spoken communication skills, building confidence in speaking in public.

Learning Outcomes:

On completion of this course, students will be able to

1. Introduce themselves at gatherings
2. Introduce a colleague to others
3. Give mini speeches about a current given topic
4. Identify the most important points in a conversation or short speech

Course topics:

I. Self Introductions

- a. Organizing information
- b. Body language
- c. Voice, tone, intonation

II. Introducing others

- a. Organizing information
- b. Body language
- c. Voice, tone, intonation

III. Evaluating arguments in speeches

- a. Marking strong points in speeches
- b. Marking weak points in speeches
- c. Assessing your own speech
- d. Assessing speeches by others

III. Giving mini speeches about global issues

- a. Collecting information
- b. Organizing information
- c. Presenting information
- d. Voice, tone, intonation

V. Relaying events

- a. Organizing the plot
- b. Structuring comprehension/ attention checks
- c. Voice, tone, intonation
- d. Language creating imagery
- e. Body language

VI. Giving vote of thanks

- a. Understanding the audience
- b. Organizing the speech
- c. Using sign-posting language

Attendance	10%
Assignments	70%
Speech banquet	20%

CICE 01525 - Basic Business Correspondence

Aims of the Course: The aim is to familiarize students with the format and the language related to different kinds of business correspondence.

Learning Outcomes:

On completion of this course, students will be able to

1. Practice language related to business correspondence
2. Identify structure of letters, memos and emails
3. Discuss diverse objectives of business correspondence
4. Write short notices, emails, memos and invitations
5. Practice error correction
6. Identify tone and style in business letters
7. Practice simple language structures

Course topics:

- I. Planning business messages and language in business messages
 - a. Grammar
 - b. Transitional words

- II. Writing business messages
 - a. Organization
 - b. Tone
 - c. Style
 - d. Error correction
 - f. Letter format

- III. Routine messages
 - a. Requests
 - b. Replies
 - c. Goodwill messages
 - d. Thank you messages
 - d. Complaints
 - e. Bad-news messages
 - f. Persuasive messages

- IV. Application Procedure
 - a. CV writing
 - b. Cover letter writing

V. Business reports and presenting the report as a group

- a. Types
- b. Planning
- c. Researching
- d. Writing
- e. Graphics and formatting

Attendance	10%
Assignments	30%
Oral presentation	20%
Final exam	40%

CICE 01535 - Composition and Comprehension

This course will focus on developing the students reading and writing skills with a focus on a range of different reading and writing tasks.

I. An introduction to basic reading skills

- a. Skimming and scanning
- b. Guessing meaning from context
- c. Basic sequence markers used in a text

II. Short texts

- a. Identifying the main idea
- b. Identifying supporting ideas

III. Newspapers and Magazines

- a. Different components of a newspaper/magazine
- b. Analyzing the features with basic writing tasks

IV. Autobiographies and biographies

- a. The structure and uses with a focus on basic differences

V. Texts related to functions

- a. Invitations and reminders

VI. Texts that provide instructions

- a. An instruction manual/a recipe

VII. Official letters for different purposes

- a. Requests
- b. Cancellations
- c. Leave letters

VIII. Introduction to CVs, Resumes and Bio-data

- a. Identifying the differences and functions

Assignments	20%
Reading tasks (Continuous assessment)	20%
Written Examination	60%

CICE 01545 - Current Affairs

Aims of the Course: The aim is to prepare students discuss current affairs with specific focus on international relations, sports, and selected local and global issues.

Learning Outcomes:

On completion of this course, students will be able to

1. Express ideas related to current affairs effectively in English
2. Relate newsworthy items
3. Recall and restate memorable events
4. Practice simple language structures
5. Discuss current affairs
6. Identify language in the news

Course topics:

I. Identify relevant current affairs

- a. Reading and discussion
- b. Language in news reports

II. Listening to current information

- a. Listen and list information on local news channels
- b. Listen and list information on international news channels

III. Writing Script

- a. Writing your own newspaper article
- b. Reviewing a short newspaper article

IV. Reading news

- a. Practicing reading news script
- b. Intonation

V. Portfolio of news items

- a. Portfolio making
- b. Discussion

Attendance	10%
Reading news script	30%
Discussion	30%
Final exam-Writing and reading	30%

CICE 01555 - Functional Grammar

The syllabus largely focuses on grammar useful in everyday life and in an office

I. Describing what you are doing now

Present continuous

II. Describing yourself and introducing others

Simple present tense

III. Explaining routines at a work place

Present tense and sequence markers

IV. Narrating memorable incidents from the past Past and past continuous

V. Explaining procedures to make a product Imperatives and present tense

VI. Future schedules

Present tense, present continuous

VII. Your ambitions and goals in life

Future

VIII. Giving opinions at a meeting

Polite forms

IX. Describing possibilities

If condition

X. Telling the time and describing places

Prepositions - in, on, at (+ related tenses) environment.

In class test 40%

Written examination 60%

CICE 01565 - English through Literature

Aims of the Course: The aim is to introduce students to a cross section of literature through which their English skills are enhanced.

Learning Outcomes:

On completion of this course, students will be able to

1. Express ideas related to a cross section of selected literature
2. Speak poetry and practice reading aloud
3. Practice literary appreciation
4. Discuss contemporary issues through literature
5. Compare characters, places, genres, moods and themes
6. Identify figures of speech

Course topics:

- I. English poets: Shakespeare, Donne, Tennyson
 - a. Introduction to poetry and mechanics
 - b. Practice speaking poetry and writing an appreciation
 - c. Using similes
- II. American Poets: Maya Angelou, e.e. cummings, Emily Dickinson
 - a. Prepare a poster on the life story of selected poets
 - b. Discuss themes, genre and write an appreciation
 - c. Using idiomatic expressions
- III. Sri Lankan poets: Regi Siriwardena, Lakdasa Wickramasinghe, Anne Ranasinghe, Vivimarie Vander Poorten
 - a. Introduction to Sri Lankan poets writing in English
 - b. Discuss themes, genre and write an appreciation
 - c. Using adjective phrases
- IV. Short story: Ashok Ferry, Punyakante Wijenaike, Chandani Lokuge
 - a. Introduction to short story
 - b. Reading and discussion of characters, themes, mood, places and genre
 - c. Writing an appreciation about a selected short story
 - d. Organizing writing: Coherence, cohesion and unity
- V. Drama: Oscar Wilde, Ruwanthi de Chikera
 - a. Introduction to drama
 - b. Reading and discussion of characters, themes, mood, places and genre
 - c. Language structures and negotiating meaning

Attendance	10%
Poetry Speaking	20%
Take home assignment	30%
Final exam	40%