Action Plan

Proposed activity / Sub-activity	Activity	Start date	End date	Anni	1al targets t	for key ne	rformance i	ndicator
Troposed activity / Sub-activity	number in Corpor ate Plan	(mm/yyyy)	(mm/yyyy)	2019	2020	2021	2022	2023
1.Formalizing QA team at faculty level	1.1.1	2018						
1.1Appointing a Faculty level QA committee including a faculty representative at the University QAAC Management Committee								
1.2 Regular representation of the faculty at the university QAAC management committee	1.1.2	2018		100%	100%			
Goal 2 of University Corporate Plan:	•••••	•••••	•••••	<u> </u>				
Proposed activity / Sub-activity	Activity	Start date	End date	Ann	ual targets i	for key pe	rformance i	ndicator
	number in Corpor ate Plan	(mm/yyyy)	(mm/yyyy)	2019	2020	2021	2022	2023
2.1 Enhancing human resources in the faculty2.2.1 Filling available cadre positions in the faculty	2.1 2.1.1	2018	2022	50%	55%	75%	100%	
2.2 Enhancing physical resources for teaching/ learning2.2.2 Refurbishing Furniture in lecture halls (K 14)	2.3.3	2018	2020	75%				

Goal 3 of University Corporate Plan:				T				
Proposed activity / Sub-activity	Activity	Start date	End date	-	ual targets	dicator		
	number in Corpor ate Plan	(mm/yyyy)	(mm/yyyy)	2019	2020	2021	2022	2023
3.1 Upgrading the Bachelors/ Hons degree programme of the faculty3.1.1 Incorporating an English component into subjects delivered in Sinhala, Tamil and other languages	1.1 1.1.1	2020	2025		20%	40%	40%	
3.1.2 Revise curricula acc. To the latest developments and research in the field		2019	2022	20%	40%	80%	100%	
Goal 4 of University Corporate Plan:			••••					
Proposed activity / Sub-activity	Activity	Start date	End date	Ann	ual targets	for key perf	formance in	dicator
	number in Corpor ate Plan	(mm/yyyy)	(mm/yyyy)	2019	2020	2021	2022	2023
 4.1 Enhancing internship opportunities and career guidance for students 4.4.1 Create a policy framework with regard to internship to design, manage and maximize the benefits of internships for Bachelors degree students (Target) 		2020	2022		20%	40%	100%	
4.4.2 Develop a mechanism to meet the needs of the students via an Internship Coordinating Centre (Target)		2020	2022		40%	60%	80%	
4.4.3 Oraganise career fairs for the Faculty, conduct workshops and panel discussions with external resource		2020	2022		20%	50%	100%	

persons/ professional trainers and leading figures in the employment sectors to guide/ advice students regarding employment opportunities, employer expectations, and to provide insights into the types of work available in different sectors (Target)								
 4.1 Improving English skills of the low proficiency students 4.2 Design an English certificate course for undergraduates who are placed at the English proficiency level of UTEL Benchmark 4 and below 		2020	2021		75%	100%		
 4.3 Improving English skills of General degree students 4.4 Develop an innovative skills – based compulsory English course for Level Two for all Faculty of Humanities students to be included in the curricula of the General Degree Course 					100%			
Goal 5 of University Corporate Plan: Proposed activity / Sub-activity		Start date	End date	Annu	al tangata f	n kov norfo	monoo ind	liastor
r roposcu acuvity / Sub-acuvity	Activity number in Corpor ate Plan	(mm/yyyy)	(mm/yyyy)	2019	al targets fo 2020	2021	2022	2023
1.1 Enhancing teaching quality by formalizing student feedback on lecturers		2018	2022	100%				

5.1.1 Improved student feedback form								
designed and implemented in both								
languages for all courses								
5.1.2 Incorporating student feedback into		2018	2022	25%	50%	75%	100%	
teaching and learning								
1.2 Enhancing blended learning based on OBE-LCT		2019	2025	10%	20%	30%	40%	
5.2.1 Conduct seminars, training,								
workshops for staff to help develop								
innovative teaching and learning								
practices including blended learning								
based on OBE-LCT								
1.3 Mapping of learning environment		2020	2025		20%	40%	50%	
(spaces)								
5.3.1 obtain services of skilled resource								
persons to map and redesign the overall								
learning environment		2020	2021		500/	1000/		
1.4 Enhancing use of digital technology		2020	2021		50%	100%		
5.4.1 Enhancing the availability of digital								
technology for teaching, learning and								
assessment								
Goal 6 of University Corporate Plan:					14 4	<u> </u>	e •	1. 4
Proposed activity / Sub-activity	Activity	Start date	End date			for key per		
	number in	(mm/yyyy)	(mm/yyyy)	2019	2020	2021	2022	2023
	Corpor							
	ate Plan							
6.1 Creating an inclusive learning		2019	2025	20%	50%	70%	90%	
environment for students					/ -		/ -	
6.1.1 Conduct training and workshops								
for staff and students to create an								
inclusive pedagogical space leading to								
inclusive pedagogical space leading to								

inclusivity for the faculty with the									
participation of all students.									
6.1.2 Establish a center to provide		2020	2026		20%	40%	60%		
assistance to disabled students by									
refurbishing and resourcing an existing									
space in the university, with the									
participation of all students.									
6.1.3 Raise awareness on inclusivity and		2019	2025	10%	20%	40%	60%		
develop cutting edge teaching, learning									
and assessment to prepare students to									
engage with diversity									
Goal 7 of University Corporate Plan:			-						
Proposed activity / Sub-activity	Activity	Start date	End date		al targets	for key per	formance in		
	number	(mm/yyyy)	(mm/yyyy)	2019	2020	2021	2022	2023	
	in								
	Corpor								
	ate Plan								
7.1 Introducing innovative evaluation		2019	2022	25%	50%	75%	100%		
methods									
7.1.1 Introduce innovative evaluation									
methods that integrate updated content									
knowledge, analytical skills and socio -									
emotional skills in the teaching -									
learning process									
7.2 Developing an online test for English		2019	2022	10%	25%	50%	100%		
proficiency									
7.2.1 Design and conduct a standardized									
online placement test bank based on									
UTEL Benchmarks for English									
proficiency									
Goal 8 of University Corporate Plan:			End data	A	al torrat-	fon her	former es !	diaster	
Proposed activity / Sub-activity			End date	Annual targets for key performance indicator					

	Activity number in Corpor ate Plan	Start date (mm/yyyy)	(mm/yyyy)	2019	2020	2021	2022	2023
8.1 Formalize peer observation Incorporate peer feedback into teaching and learning activities	<mark>1.2.6</mark>	2019	2022	10%	20%	50%	20%	